

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, August 28, 2023 – 6:00 pm.**

1.	<p>Convene</p> <p>President Gail Lovick called the August 28, 2023 regular meeting of the DeForest Area School District’s Board of Education to order at 6:01 p.m in the Boardroom of the District Office, 500 S. Cleveland Avenue, DeForest, WI 53532.</p> <p>Superintendent, Dr. Rebecca Toetz verified that the meeting was properly noticed.</p> <p>Board members present: Brian Coker, Sue Esser, Jeff Hahn, Gussie Lewis, Gail Lovick, Stephanie Sarr, and Megan Taylor. Absent were: Jan Berg, Linda Leonhart . Also present were administrators Dr. Rebecca Toetz, Kathleen Davis-Phillips, Dyanna Kadrach, Kate Dabetic, Chris Smith, Nate Jaeger and Kathy Williams.</p> <p>The Pledge of Allegiance was recited.</p> <p>Sue Esser recited the DeForest Area School District’s Mission, Vision, and Equity Statements.</p>
2.	<p>Approval of the Agenda</p> <p>A. Review DASD Board of Education Norms and Working Agreements B. Approve Agenda</p> <p>On a motion by Esser, seconded by Coker, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Announcements by the Chair</p> <p>The Board of Education may convene into Closed Session following the regular meeting for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) &amp; 19.82(1) {update on the sale of Holum Education Center; budget implications of staff compensation}</p>
4.	<p>Introduction of new Director of Student Services, Dyanna Kadrach</p> <p>A. Introduction of new Director of Student Services, Dyanna Kadrach</p> <p><u>Discussion:</u> Superintendent, Dr. Rebecca Toetz introduced the new Director of Student Services, Dyanna Kadrach.</p>
5.	<p>Board Team Building Activity</p>

	<p>A. Board Team Building Activity</p> <p><u>Discussion:</u> Board member, Stephanie Sarr, led the Board in a team building activity.</p>
6.	<p>Board Business &amp; possible Board action</p> <p>A. Update on Framework 3.5 event planning and invitation list - Debbie Brewster (GC-3)</p> <p><u>Discussion:</u> Consultant, Debbie Brewster updated the Board on the work of the Framework 3.5 event planning team. The Board reviewed a proposed agenda, and invitation list. The Board is tasked with submitting names of people to invite to the event that represent a wide range of stakeholder groups throughout the District.</p> <p>B. Discussion of indicator and interpretation revisions for OE-4 Personnel Administration monitoring report (OE-4)</p> <p><u>Discussion:</u> Director of Human Resource Services, Nate Jaeger presented proposed revisions to interpretations and indicators for the OE-4 Personnel Administration monitoring report.</p> <p>C. District Financial Review and Budget Forecast - Brian Brewer, Managing Director, Baird Public Finance (OE-5)</p> <p><u>Discussion:</u> Brian Brewer, Managing Director, Baird Public Finance was present to provide a district financial review and budget forecast in preparation for future budget planning.</p> <p>D. Approval of District 2023-2024 Annual Budget for consideration at the Annual Meeting and Budget Hearing, September 25, 2023 (OE-5, OE-6)</p> <p><u>Discussion:</u> Director of Business &amp; Auxiliary Services, Kathleen Davis-Phillips, presented the proposed 2023-2024 District Annual Budget in preparation for the Annual Meeting and Budget Hearing on September 25, 2023. She provided estimates of tax levy, equalized value and mill rates, with the knowledge that the estimates will change prior to the final budget approval in October.</p> <p>On a motion by Coker, seconded by Hahn, the DeForest Area School District Board of Education voted to approve the proposed 2023-2024 District Annual Budget for consideration at the Annual Meeting and Budget Hearing on September 25, 2023, as presented. The vote passed with a unanimous voice vote.</p>
7.	<p>Public Input - Gail Lovick read an email that was sent to all Board members regarding the District's cell phone policies.</p>
8.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - August 14, 2023</p> <p>B. Approval of revision to Board Policy, OE-4 Personnel Administration</p> <p>C. Approval of indicator and interpretation revisions for Board Policy, OE-6 - Financial Administration monitoring report</p>

	<p>D. Approval of Board Ad Hoc Policy Review Committee recommendations for policy revisions to Board policies OE-3, OE-8, and OE-9</p> <p>E. Approval District 2023-2024 Safety Plan</p> <p>Taylor made a motion, Esser seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
9.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Dave Feldbruegge - Custodian DAHS - resignation effective 8/30/2023</p> <p>II. Leaves: None</p> <p>III. Transfers:None</p> <p>IV. Appointments:</p> <p>Allison Schumacher - Speech &amp; Language EPES/DAMS - replacing Hailey Pedersen</p> <p>Thomas Mably - Science Teacher One Year DAHS - replacing Rebecca McDermid</p> <p>Kathleen Schram - Special Education Teacher One Year DAHS - new position</p> <p>Shameka Price - District Receptionist DO - replacing Peg Reis</p> <p>Kristina Edwards - Recess Harvest - replacing Drake Biodrowski</p> <p>Kathleen Goodman - Recess WES - replacing Christine Jankowski-Bauer</p> <p>Cassidy Hewitt - Educational Assistant YES - new position</p> <p>Tara Shaughnessy - Educational Assistant YES - new position</p> <p>Theresa Phillips - Recess WES - replacing Jessica Schulz</p> <p>Melissa Paul - Food Service Assistant EPES - replacing Amal Ryane</p> <p>Mee Xiong - Educational Assistant Harvest - replacing Amber Bohnsack</p> <p>Roxann Henn - Special Education Assistant Harvest - open position</p> <p>V. Reassignments:</p> <p>Hannah Hallahan Recess YES to Special Education Assistant YES replacing Brianah Laughnan</p> <p>Jennifer Larson Educational Assistant EPES to Educational Assistant DAHS - open position</p> <p>Rosalie Franz Educational Assistant WES to Educational Assistant EPES replacing Jennifer Larson</p> <p>VI. Other: None</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 208116-208179, 232400194 - 232400291, 202300019-202300044</p> <p>Sarr made a motion, Lewis seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
10.	<p>Press Verification</p> <p>No member of the press was present at this time.</p>
11.	<p>Convene into Closed Session</p> <p>Taylor moved, Hahn seconded, to move into closed session at 7:57 pm. The motion was adopted by the following vote: Aye –Coker, Esser, Hahn, Lewis, Lovick, Sarr, and Taylor. Naye – None. Absent – Berg, Leonhart. Lewis left the meeting prior to the start of the closed session. Esser left the meeting prior to the discussion on budget implications of staff</p>

	<p>compensation at 8:05 pm.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(e) &amp; 19.82(1) {update on the sale of Holum Education center; budget implications of staff compensation}</p>
12.	<p>Reconvene into Open Session</p> <p>On a motion by Hahn, seconded by Taylor, and passed by a unanimous show of hands the Board of Education reconvened into open session at 8:35 pm.</p>
13.	Further discussion or action related to Closed Session business
14.	Board Debrief
15.	<p>Adjourn</p> <p>The Board of Education adjourned at 8:39 pm on a motion by Hahn, seconded by Coker. and passed unanimously by voice vote.</p>
	DASD BOE President Signature:
	Date: